

Parker School District	NEPN Code: IIBGB
Policy Reference Manual	

Acceptable Use Policy (Internet Safety)

Internet and district network access is available to all students and staff in the Parker School District. The district is pleased to provide this access and believes the Internet offers vast, diverse, and unique resources to both students and teachers. Our goal is providing this service to promote educational excellence in schools by facilitating resource sharing, innovation and communication.

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. Students and teachers have access to:

- * Electronic mail communication with people all over the world
- * Information and news to correspond with scientists, research institutions, and other experts
- * Public domain software and graphics of all types for school use
- * Discussion groups on topics ranging from culture to environments to music to politics
- * Access to university libraries, museums, the Library of Congress and other collections of relevant information to educators and students
- * Graphical access to the World Wide Web

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Parker School District has taken precautions to restrict access to controversial materials with a filtering system. However, on a global network it is impossible to control all materials and an industrious user may discover controversial information. The district firmly believes that the valuable information and interaction available on this world wide network far out weighs the possibility that users may procure material that is not consistent with the education goals of the district.

Guidelines are provided so that you are aware of the responsibilities you are about to acquire. In general, this requires efficient, ethical and legal utilization of the network resources. The signatures at the end of this document are legally binding and indicate the party who signed has read the terms and conditions carefully and understand their significance. If a Parker School District user violates any of these provisions, his or her access will be terminated and future access could be denied.

Internet - Terms and Conditions of Use

1. **Acceptable Use** - The purpose of the Internet is to support research and education in and among academic institutions by providing access to unique resources and the opportunity for collaborative work. Use must be in support of education and research and consistent with the

educational objectives of the district. *Violation of any of the following items could result in loss of network and/or Internet privileges.*

- * No printing of personal documents unless for classroom/educational purposes. Penalty for personal copying will be \$.50/sheet.
 - * Absolutely no online chatting unless for classroom/educational purposes.
 - * Absolutely no playing games unless classroom directed.
 - * Absolutely no e-mail use outside of the district supplied e-mail account. E- mail can only be used before or after school in the HS library unless classroom directed.
 - * No downloading unless given permission from a teacher or staff member. (This includes music, games, programs or any other files.)
 - * Users will not attempt to gain unauthorized access to the school district computer system or any other computer system through the school district computer system, attempt to log in through another user's account, or use computer accounts, access codes or network identification other than those assigned to the user.
 - * Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
 - * A user will immediately notify a teacher or the system administrator if he/she has identified a possible security problem with the school district computer system.
 - * Users will not use the school district computer system to violate copyright laws, or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging or pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 - * A 200 MB quota is placed on network storage. Students will not store more information on the school district computer system than this amount.
 - * Users will not visit sites that are obviously inappropriate. If such a site is accessed accidentally, the user will report the incident immediately to his/her principal.
 - * Do not reveal personal addresses or phone numbers or those of others.
2. **Privileges** - The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The administration, faculty and staff of Parker School District may request the system administrator to deny, revoke, or suspend specific user access.
 3. **Network Etiquette** - Users are expected to abide by the generally accepted rules of network

etiquette including, but not limited to:

- a. Be polite and use appropriate language. Abusive messages with swearing, vulgarities or any other inappropriate language are prohibited.
 - b. Use of the network in such a way to disrupt the network use or performance is prohibited.
 - c. Communications and information accessible via the network should be assumed to be private property.
4. **Network Service** - Parker School District makes no warranties of any kind, expressed or implied, for the network service it is providing. Use of any information obtained via the Internet is at your own risk. Parker School District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
5. **User Accounts**
- a. User accounts are considered the property of the Parker School District. The School District expressly reserves the right, at any time, to log, monitor and review, the subject content and appropriateness of electronic communications or other computer files and remove them if warranted, reporting any violation to the school administration or law enforcement officials. Loss of network/Internet privileges could also result.
 - b. Persons, using the District network, shall have no expectation of privacy or confidentiality in the content of electronic communications or other computer files sent and received on the District network.
6. **Vandalism** - Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or other networks that are connected to any of the Internet backbones. This includes, but is not limited to, the uploading or creation of computer viruses.

Consequences

Any student who abuses his/her computer privileges will be subject to the following consequences and consequences of other existing district/school policies.

- A. Suspension or termination of computer use privileges as per the following occurrences:
 - a. 1st offense: Any violation of District policy on computer use may result in loss of computer privileges for up to a 4 week period which could include class time as well.
 - b. 2nd offense: Any violation of District policy on computer use may result in loss of computer privileges the rest of the school year which could include class time as well.
 - c. Additional disciplinary action may be enforced at any time in the consequence process and may be carried over to the following year.
- B. Should any student's computer usage result in other legal action; such as action to recover civil damages and penalties, etc.; the school district may pursue such legal

action.

Internet Safety Policy

A. General Warning

All users, and the parents/guardians of minor users, are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged pupils. Every user must take responsibility for his/her use of the computer network and Internet and stay away from these sites. If a student finds that other users are visiting offensive or harmful sites, he/she should report such use to their Principal or technology coordinator.

B. Personal Safety

In using the computer network and Internet, do not reveal personal information such as your home address or telephone number. Do not use your real last name or any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. If you are a minor, do not arrange a face-to-face meeting with someone you "meet" on the computer network or Internet without your parent's permission. Regardless of your age, you should never agree to meet a person you have only communicated with on the Internet in a secluded place or in a private setting.

C. Hacking and Other Illegal Activities

It is a violation of this policy to use the district's computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.

D. Confidentiality of Student Information

Personally identifiable information concerning minor students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian, or for non-minors, without the person's consent. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. The schools or district may authorize the release of directory information, as defined by the Family Educational Rights and Privacy Act (FERPA), for internal administrative purposes, approved educational projects, activities, and publications. As stipulated by FERPA, parents will be offered the opportunity to deny publication of directory information. Parents also will be given the opportunity to deny publication of non-directory information such as student work.

E. Active Restriction Measures

The Parker School District will utilize filtering software or other technologies to attempt to prevent students from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors. The district will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material that is inappropriate for minors.

Education of Minors about Appropriate Online Behavior

The Parker School District will educate all students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

The Superintendent is delegated authority to implement these educational requirements.

Internet Safety Policy

B. General Warning

All users, and the parents/guardians of minor users, are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged pupils. Every user must take responsibility for his/her use of the computer network and Internet and stay away from these sites. If a student finds that other users are visiting offensive or harmful sites, he/she should report such use to their Principal or technology coordinator.

B. Personal Safety

In using the computer network and Internet, do not reveal personal information such as your home address or telephone number. Do not use your real last name or any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. If you are a minor, do not arrange a face-to-face meeting with someone you "meet" on the computer network or Internet without your parent's permission. Regardless of your age, you should never agree to meet a person you have only communicated with on the Internet in a secluded place or in a private setting.

C. Hacking and Other Illegal Activities

It is a violation of this policy to use the district's computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.

D. Confidentiality of Student Information

Personally identifiable information concerning minor students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian, or for non-minors, without the person's consent. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. The schools or district may authorize the release of directory information, as defined by the Family Educational Rights and Privacy Act (FERPA), for internal administrative purposes, approved educational projects, activities, and publications. As stipulated by FERPA, parents will be offered the opportunity to deny publication of directory information. Parents also will be given the opportunity to deny publication of non-directory information such as student work.

E. Active Restriction Measures

The Parker School District will utilize filtering software or other technologies to attempt to prevent students from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors. The district will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material that is inappropriate for minors.

Education of Minors about Appropriate Online Behavior

The Parker School District will educate all students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

The Superintendent is delegated authority to implement these educational requirements.

