Parker School District
DDN Campus Parent Portal
User Guidelines and System Requirements

Your Parent Portal account will become active as soon as we receive your signed copy of the Acceptable Use Policy/User Guidelines. The login information and instructions will arrive via U.S. mail, will be from Parker School District, and will be addressed to you, the parent. If you do not receive this letter within two weeks of the date you sent in your signed acceptable use policy, please contact the District Technology Office.

Contact information is listed below.

1. Parents will have access to the following data about their child:
   a. Attendance – updated daily
   b. Discipline – updated as events occur
   c. Transcripts – available for all past terms, updated each semester
   d. Grades for current classes – updates will vary from class to class.

2. Parents will not share their password with anyone.

3. System recommendations for home computers to access the Parent Portal:
   a. Internet connection – 56k modem speed or greater.
   b. Browser – Internet Explorer 5.5 or higher, Mac or Windows.
   c. Monitor resolution of at least 800x600.

4. Security features of the Parent Portal:
   a. Three unsuccessful login attempts will disable the Parent Portal account.
   b. In order to use the Portal again, parents will need to contact the district office to have the account reactivated.
   c. You will be automatically logged off if you leave the Parent Portal web browser open and inactive for more than 15 minutes.
   d. All attempts at logging into the system are recorded and monitored, and a full audit trail is tracked on sensitive data.

5. For technical support or questions:
   a. If you are having technical difficulties logging onto the system, e-mail parker.school@k12.sd.us and explain the problem in as much detail as possible. Also include your name and username.
   b. If you have questions about your child's information contact the guidance counselor at darmi.vogel@k12.sd.us.
   c. All other questions, please contact the school at 605-297-3456.

Parker School District
Parent Portal Acceptable Use Policy

Parker School District has developed the Parent Portal as a means to further promote educational excellence and to enhance communication with parents. The Portal allows parents to view their own child's school records anywhere at any time. In response for the privilege of accessing the Parker School District Parent Portal, every parent is expected to act in a responsible, ethical and legal manner. The Portal is available to every parent or guardian of a student enrolled in the Parker School District.

Parents are required to adhere to the following guidelines.

a. Parent will not share their passwords with anyone.
b. Parents will not attempt to harm or destroy data of their own children, of another user, school or district network, or the Internet.
c. Parents will not use the portal for any illegal activity, including violation of Data Privacy laws. Anyone found to be violating laws will be subject to Civil and/or Criminal Prosecution.
d. Parents will not access data or any account owned by another parent.
e. Parents who identify a security problem with the Parent Portal must notify the district office immediately, without demonstrating the problem to anyone else.
f. Parents who are identified as a security risk to the Parent Portal will be denied access to the Parent Portal.

Only by signing and returning the agreement will you receive access to the Parent Portal.

Parker School District
330 W 2nd Street
Parker, SD 57053

Return this form to the address above.

Please fill in all blanks (Print)

Parent Name: _____

Email Address: _____

Children Information

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

I have read the Parent Portal Acceptable Use Policy and I agree to abide by and support these rules. I understand that if I violate any terms of this Acceptable Use Policy that I may lose my privilege to use the Parent Portal, and may be liable for civil and/or criminal consequences.

Signature: _____ Date: _____